

VA Form 02 – Notice to Arbitrate Form



NOTICE TO ARBITRATE FORM 02-05

Date: _____

TO: (NAME) _____ <i>(of party upon whom the Notice is made)</i>
(ADDRESS) _____ _____
(TELEPHONE) _____ (FAX) _____

Pursuant to the arbitration clause of our existing Collective Bargaining Agreement, copy attached, the undersigned party decided to submit for voluntary arbitration the unresolved issue/s.

SPECIFIC ISSUES/DISPUTE TO BE ARBITRATED *(please provide particulars of the dispute)*

RELIEF SOUGHT *(please state the result the Initiating Party is requesting)*

You are hereby notified that copies of our voluntary arbitration agreement as contained in our CBA and of this Notice to Arbitrate are filed with _____
_____ **(name of voluntary arbitrator named in the CBA)** and/or at the **National Conciliation and Mediation Board-Regional Branch** _____ with the request that it commence the arbitration proceedings or selection and appointment of voluntary arbitrator.

NAME OF INITIATING PARTY: _____

REPRESENTED BY: _____ POSITION/TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

Signature over Printed Name

Please send two (2) copies of this Notice to Arbitrate to the Voluntary Arbitrator named in the CBA and/or the NCMB Regional Branch, as provided under Section 3, Rule XIX, Department Order No. 40-03. Send Original copy of the Notice to Respondent.